

**Cedar Valley Catholic Schools
Board of Education Meeting Minutes
January 6, 2011**

In Attendance:

<u>Parish</u>	<u>Pastor</u>	<u>Lay Representative</u>
Blessed Sacrament	Father Juhl	Russ Heiple Mary Nichols
Queen of Peace	Father Comparon	J. J. Meier
Sacred Heart	Father Jaeger	Mark Russell Kim Reiter
St. Edward	Father Kopacek	Tim Kneeland Mark Gallagher
St. Patrick	Father Hemann	Katie Anderson

Absent: Diane Kremer, and Craig White

CVCS Office

Jeff Frost	CVCS Director
Michele Rutledge	Controller

Administrators

Nancy Stirm	Blessed Sacrament
Amy Sandvold	Sacred Heart
Tom Ulses	Columbus
Pam Schowalter	St. Edward
Hazel Martin	Director of Faith Formation

Call to Order: Russ Heiple called the meeting to order at 5:00. Father Juhl led the opening prayer, in the absence of Craig White.

Approval of Minutes: Father Jaeger made the motion to accept the December minutes with the following corrections: in the correspondence section, Kathleen should have been spelled Cathleen; and in the section on the bonding process, "where" should have been "were". In that same section on the bonding process, Father Juhl and Tim Kneeland wanted it clarified that after the fifteen years, there will still remain a substantial fund deficit. Fr. Juhl gave the second. The motion was carried.

Correspondence:

-Condolences:

- to Matthew Tenney, Technology Coach at Sacred Heart, on the loss of both of his grandparents over the Christmas break.
 - to Craig White on the loss of his mother-in-law.
 - To Bill Smith on the loss of his nine-year old son, Tate.
- Happy Birthday wishes to Amy Sandvold on her 40th.

Address to the Board:

Preliminary Budget for Infrastructure Improvements for 1:1 Implementation - Joanna Seymour-CHS

Joanne Seymour began the presentation explaining that Dennis Fernau of Modus was not present because he had not completed his portion of the presentation. The question arose

as to what is the best course to take for the school year 2011-2012, so that the grades 6-12 would be 1:1 even though they still will be in the three different buildings. Some of the costs mentioned were \$5,000 a server per building and three servers would be needed at Columbus; virtual private network boxes \$2,500 per building, and \$150 each for an additional wireless in six to eight classrooms; two more companies will be visiting in the near future: Communication Innovations from Des Moines and Iowa Networking Solutions in Waterloo. An estimate of the cost for Columbus alone could be \$40,000-\$50,000. Amy Sandvold has completed all the work for a Navy Grant. Six of seven hurdles have been cleared. The grant is asking for \$1.2 million for 1:1 curriculum, infrastructure, three technology coaches, and the needed lap top computers. The amount of the grant that will be awarded remains to be seen. Discussion continued about leasing versus purchasing of the laptops. The budget has been tweaked so closely, there is little "wiggle room" for supporting the extensive costs of the 1:1 plan.

Information:

January Report to Parishes

January Administrative Team Education Report

These reports needed no further explanation.

Discussion on 2011-2012 Tuition for the CVCS

The Finance Committee proposed a 5% increase for tuition K-12 for 2011-2012. Discussion continued on the 5% increase and a Technology fee of \$100. It was shared that a sense of ownership occurs when there is financial investment, if a student has a technology fee. Administrators voiced concern that the two made an almost insurmountable increase for many families to absorb. Tim Kneeland made a motion to pass the 5% tuition increase, and that a committee is formed to study the cost of leasing the computers, in lieu of a technology fee. He also moved that continued study of costs, of the extent to which the 1:1 plan can be implemented in one year, and of resources available for financing the plan be done by that committee, which would include administrators. Father Juhl gave the second. The motion was carried. The Board will be sent additional information. If the grant does not come through, there may be need for a technology fee but this will be worked through in a responsible manner. Father Juhl gave the second. The motion was carried.

In-service: Archdiocesan Faith Formation and Leaders' Gram: Due to the lengthy agenda for the evening, Russ encouraged members to study the Leaders' Gram.

Action Items:

Finance Committee Approvals - Michele Rutledge

Michele Rutledge reported on the December 9th Finance Meeting. The committee worked on the 2011-12 budget. They proposed a tuition increase of 5% be considered. Michele reported that the outstanding receivables are not out of line for this time of the school year. Father Jaeger made the motion to approve the November financial report as presented. Mark Gallagher gave the second. The motion was carried.

Approval of Middle School Principal's Job Description - Russ Heiple

Russ Heiple asked for any suggested changes to the proposed Middle School Principal Job

Description, sent to them earlier. After all the suggested changes were made, Mary Nichols made the motion to approve the job description for the Middle School Principal as proposed. Mark Gallagher gave the second. The motion was carried.

Tim Kneeland made the motion to post the position for the Middle School Principal. Mary Nichols gave the second. The motion was passed.

Acceptance of the Resignation of the Girls' Head Basketball Coach - Mike Lyons

A letter of resignation was presented by Jeff Frost from the Girls' Basketball Coach Mike Lyons. A motion was made by Father Juhl to accept the resignation. J. J. Meier seconded it. The motion was carried.

Tuck pointing of Columbus

Proposals from Carr \$207,700 and Schoonover \$320,000, both of Vinton, have been presented regarding the tuck pointing of Columbus. The proposals involve removal of about 250 bricks, power washing, and the other necessary repairs to crumbling areas. Father Jaeger made the motion to approve the Carr proposal and pass this project on to the Finance Committee so the necessary Proxy can be obtained from the Archdiocese. Mark Gallagher gave the second. The motion was carried.

Old Business:

2010-2011 CVCS Enrollment Figures - Jeff Frost - Handout

A to-date enrollment sheet was shared with enrollment of the Preschool through twelfth grade showing 6 fewer students than the first day of school. This is only one less than the December 1st enrollment.

New Business:

Review of 3000 series of Archdiocesan Policy Manual

The 3000 series of the Archdiocesan policies were sent to Board members for their review prior to the meeting. Russ Heiple asked if there were any questions or items for discussion. Hearing none, Father Jaeger made the motion to accept the 3000 series of the Archdiocesan Policies as presented. J. J. Meier gave the second. The motion was carried.

Ultimate Auction - Tim Kneeland

Tim Kneeland alerted the Board that the date for the Ultimate Auction has been set for April 9th. There will be a change in the raffle system this year in hopes that an additional \$25,000 might be generated.

Adjourn:

Father Jaeger made the motion to adjourn. J. J. Meier seconded it. The motion was carried. The meeting adjourned at 7:17.

The next meeting is February 3rd at 5:00 in the Columbus Conference Room.
(Submitted by Mark Gallagher, Secretary, and Gladys Oppold, Recording Secretary)