

**Cedar Valley Catholic Schools
Board of Education Meeting Minutes
June 2, 2011**

In Attendance:

<u>Parish</u>	<u>Pastor</u>	<u>Lay Representative</u>
Blessed Sacrament	Father Juhl	Russ Heiple Mary Nichols
Queen of Peace		J. J. Meier
Sacred Heart	Father Jaeger	Mark Russell Kim Reiter
St. Edward	Father Kopacek	Mark Gallagher
St. Patrick		

Absent: Father Comparon, Father Hemann, Diane Kremer, Tim Kneeland, Katie Anderson, and Craig White

CVCS Office

Jeff Frost	Director of Education
Deb Thurman	Business Manager

Administrators

Nancy Stirm	Blessed Sacrament
Amy Sandvold	Sacred Heart
Pam Schowalter	St. Edward

Call to Order: Russ Heiple called the meeting to order at 5:07, when a quorum was present. Kim Reiter led the opening prayer.

Approval of Minutes: Father Juhl made the motion to accept the May minutes. Father Kopacek gave the second. The motion was carried.

Correspondence:

- Condolences to Joan Summerhays on the death of her father.
- Condolences to Donna Boleyn on the death of her sister.
- Congratulations to the seventh grade students of Sacred Heart who will be presented the Governor's Award at the Award assembly at West High Auditorium on June 24.

Address to the Board: Father Denny Juhl

Father Juhl thanked the Board Members for the passion which he has seen in how they have served over the twelve years he has been pastor at Blessed Sacrament. He verbalized appreciation for the difficult days and decisions which they have experienced, as well as for the good times. Father recalled that the historical mission of the Catholic Church in the United States is the education of the immigrants. He encouraged any and all helps that could be put in place to further that goal: a multi-cultural committee, interpreters, one-on-one assistance in completing paperwork registrations, applications, etc.), finances to help with registration fees, etc. in hopes that there will be ways to provide all students the opportunity for a Catholic education. Running a school is a business, he went on saying, but a personal and caring touch is a part of the Catholic System. The Wednesday morning student Mass is what Father says he will miss most. He thanked Jeff Frost for his

performance as Director of Education, Russ Heiple for his service as Chair, and assured all he would keep the CVCS education system in prayer. The applause and words that followed Father's presentation assured him of prayerful success for his new assignment at St. Ludmilla's in Cedar Rapids.

Action Items:

Approval of the AP Trip to Europe - Mr. Schneiders

Gary Schneiders spoke about the Trip Request Form which was in the Board packet. Dates of the trip, names of the 21 students and 14 chaperones, and the cost of the trip, were all clearly defined. Father Juhl made the motion to allow the seventh trip to Europe. Mary Nichols gave the second. The motion was passed.

Finance Committee Approvals - Deb Thurman

The April revenue and expenses were shared. Deb Thurman mentioned that if expenses go as planned through May and June, they will remain in budget. The revenues are \$30,000 ahead of this time last year. \$216,000 more is still needed in tuition. \$40,000 has been turned over to the collection agency within the last few weeks. Fourteen more families have applied for tuition assistance in May. There are still more families more who should have applied. There was discussion of the many steps that have been taken to assist in the tuition application process. It was agreed that there is only so much that can be done. Parents have to step up and complete the process. Father Jaeger made the motion to approve the April financial report. Mark Gallagher gave the second. The motion to approve the report passed.

Approval of the Recommendations for New Hiring: Jeff Frost

Jeff Frost recommended the following new hires for open positions at Columbus:

- Kimberlynn Hoff as .475 art teacher replacing Larry Skeries.
- Brenton Kuchera as an English teacher replacing Virgil Erickson.
- Molly Kapaun as an English teacher replacing Anna Lind.
- Nathaniel Gee as a Theology teacher replacing Nicholas Serres.

Mark Gallagher made the motion that the recommendations for new hires be accepted as presented. Father Juhl gave the second. The motion was passed.

Amy Sandvold recommended Rochelle Peters for the Sacred Heart three year old preschool position, replacing Lacey Ernst. Kim Reiter made the motion to accept the recommendation and Father Kopacek gave the second. The motion was passed.

Amy Sandvold then recommended the hiring of Julie Niemeyer as Principal of Sacred Heart School. Julie has already been attending the Administrator's retreat/work sessions half days. Mary Nichols made the motion to accept this recommendation. Mark Russell gave the second. The motion was passed.

Information:

Registration/Enrollment Update - Jeff Frost

Jeff Frost explained that presently 928 students are registered, compared to last year's enrollment. At this time, enrollment is at 99.68%

Forty-eight kindergarten students are enrolled at St. Edward so a third kindergarten classroom will be opened. Since there are only 25 first graders, there will be only one first grade classroom. A shift of a teacher to a different level prevented hiring.

Administrative Summer Retreat - Jeff Frost

The Administrators have spent two days already of their three day retreat and planning sessions. The last session will be held the day after the Board meeting.

In-service: Archdiocesan Leader Gram ;

Individual study of the Archdiocesan Leader Gram was encouraged. All Board members of the Archdiocese whose terms are ending at the end of this year are listed in the Leader Gram and gratitude for their service is expressed.

New Business:

Farewell to Outgoing Board Members - Russ Heiple

Russ Heiple thanked Board members: Katie Anderson (St. Patrick), Father Juhl (Blessed Sacrament) Tim Kneeland (St. Edward) and J. J. Meier (Queen of Peace) for their years of service as Board Members. Russ then took time to deeply express his experience as a Board Member. He expressed his appreciation for the over 1100 donors to the Capital Campaign; his gratitude to the priests of the area; and the support he received from Father Jaeger as Pastoral Coordinator and J.J. Meier as Vice-President. His address was acknowledged by applause.

New Board Members:

The following new members were announced: Matt Colwell (Queen of Peace - 3 year term), Margaret Klein (Blessed Sacrament - 3 year term, Jim O'Connor (St. Edward - 2 year term), and Katie Anderson (St. Patrick - 1 year term) These four will be installed at the July meeting,

Yet to be Determined:

Still vacant is the one year term for Queen of Peace, the one year term for the Pastoral Representative and the three year term for the Appointed Representative

These 2011-2012 Executive Board Positions will be filled at the July meeting: President, Vice President, Secretary, Pastoral Representative and the Appointed Representative.

Old Business: None

Adjourn:

J. J.Meiers made the motion to adjourn. Mark Gallagher seconded it. The motion was carried. The meeting adjourned at 6:10.

The next meeting is July 7, 2011 at 5:00 in the Columbus Conference Room. The prayer will be led by Father Jaeger.

(Submitted by Mark Gallagher, Secretary, and Gladys Oppold, Recording Secretary)

