

**Cedar Valley Catholic Schools
Board of Education Meeting Minutes
May 5, 2011**

In Attendance:

<u>Parish</u>	<u>Pastor</u>	<u>Lay Representatives</u>
Blessed Sacrament	Father Juhl	Russ Heiple
Queen of Peace	Father Comparon	J.J. Meier
Sacred Heart	Father Jaeger	Kim Reiter Mark Russell
St. Edward	Father Kopacek	Tim Kneeland
St. Patrick		Katie Anderson

Absent: Father Hemann, Mark Gallagher, and Mary Nichols

CVCS Office

Jeff Frost	Director of Education
Deb Thurman	Business Manager

Administrators

Amy Sandvold	Sacred Heart
Pam Schowalter	St. Edward
Nancy Stirm	Blessed Sacrament
Tom Ulses	Columbus

Call to Order: Russ Heiple called the meeting to order at 5:03 p.m. Father Jaeger led the opening prayer.

Approval of Minutes: Father Jaeger made the motion to accept the April minutes with the following correction: Britney Jungck was in charge of Hawkeye Community College's "Gears and Gadgets". Father Kopacek gave the second. The motion was carried.

Correspondence:

- a) Lynne Johnson, fifth grade teacher from Blessed Sacrament, was a *Gold Star Teacher*. This is her 31st year in teaching at Blessed Sacrament.
- b) Prayers to Father Hemann from the Board of Education.
- c) St. Edward fourth grade student Emily Surma won 1st place at the National Children Dental Health Month poster contest.
- d) St. Edward fifth grade student Sierra Weldon won first place at the Black Hawk County Soil and Conservation poster contest.
- e) Trudy Conner, secretary at Sacred Heart, mother-in-law Sally passed away.
- f) Columbus girls tennis coach Dave Will won his 500th match.
- g) The seventh grade class from Sacred Heart are finalist for the Governor's Award to be awarded on June 24, 2011.

Address to Board: Carol Luce discussed all of the great Service Learning projects going on at all three elementary schools in the sixth grade classes. Several of these have been featured in recent *WCF Courier* articles.

Carol introduced two students from Gary Schneider's AP European History class who had just returned from their annual European trip. Seniors Skyler Kemp and Mitchell Forker discussed their trip and the presentation to veterans at an event on April 26 at the Five Sullivan Brothers Veteran's Museum. Senator Charles Grassley attended.

Mr. Schneiders commented that this group could not have better represented Columbus High School.

Executive: Father Jaeger made a motion to enter into Executive Session. Mark Russell seconded. The Board entered Executive Session at 5:23 p.m.

Father Kopacek made a motion to exit Executive Session. Mark Russell seconded. The Board returned to regular session at 5:39 p.m.

Action Items: Russ Heiple welcomed Deb Thurman as the new Business Manager.

Finance Committee Approvals – Deb Thurman

The CVCS is on track to meet its budget for the fiscal year, ending June 30, 2011. Accounts Receivable are setting pretty good. Some accounts will be sent to collections. STO arrived today and letters will be sent home to all applicants next week. 58 more students submitted applications for STO. Deb asked for suggestions on what the Board wants in regards to monthly reports. Board members are to contact her with suggestions. Father Jaeger made a motion to approve the March financial report. J.J. Meier gave the second. The motion to approve the report passed.

Resignations- Nicholas Seres, Theology Teacher – Columbus

Nicholas tendered his resignation as Theology Teacher at Columbus. He is going back to Law School at Gonzaga. No motion was needed since he did not sign his contract.

Approval of Dates for the 2011-2012 Board of Education Meetings

Tim Kneeland made a motion to approve the 2011-2012 Board of Education meeting dates with an addendum for the December 2011 meeting to be decided. Mark Russell gave the second. The motion passed.

Approval of the hiring of Aundra Meeks as Head Girls Basketball- Columbus

Father Jaeger made a motion to approve Aundra Meeks as Head Girls Basketball Coach at Columbus. J.J. Meier gave the second. The motion to approve this hiring passed.

Approval of the hiring of Troy Ermland as Head Boys Basketball- Columbus

Father Jaeger made a motion to approve Troy Ermland as Head Boys Basketball Coach at Columbus. Mark Russell gave the second. The motion to approve this hiring passed.

May Report to the Parishes and Administrative Team Education Report- Jeff Frost

Both were included in the Board information and needed no additional clarification.

Information

Russ Heiple reminded all that elections for the vacant Board of Education positions should be taken care of in May.

Registration Update – Jeff Frost

Current Registration for the 2011-2012 school year is 918 students. This is correlates at 98.60% of current registration. Jeff believes the system could hit 100% soon and enrollment should be up for the 2011-2012 school year, the first time since the CVCS became a system that they will see an increase in enrollment.

Sacred Heart Principal Position update – Jeff Frost

Jeff reported that a candidate turned down the position because they were offered the same position in their current school. The position was advertised this past week in the *Des Moines Register*. As applications come in interviews will be conducted for candidates that are strong. The goal is to have a principal in place for approval at the June meeting.

In-service: Archdiocesan Leader Gram

Individual study of the Archdiocesan Leader Gram was urged.

Iowa Core Curriculum – Jeff Frost

Jeff discussed the recent Iowa Core Curriculum Day, hosted by the Archdiocese. The Iowa Core Curriculum are state standards and expectations that have been in place the last three years. Information in regards to the CVCS' plan was attached. Jeff said it is a work in progress and that it will be re-evaluated yearly, with the goals not being met or not started, being the focus areas for the upcoming year. Jeff felt that the CVCS was doing well in regards to meeting many aspects of the ICC goals.

Old Business:

2010-2011 CVCS Enrollment Figures – Jeff Frost

An updated chart of the Cedar Valley Catholic Schools enrollment was passed. Enrollment is now 1,107, down 1 student. The CVCS gained one student, but lost two students due to a family moving away. This is fifteen more than the 1,092 count in September.

Adjourn:

J.J. Meier made the motion to adjourn. Father Jaeger seconded it. The motion carried. The meeting adjourned at 6:20 p.m.

After adjournment, Skyler Kemp showed his video from the AP European History trip. The Board also filled out an evaluation on Jeff Frost that Russ Heiple collected and will forward to Jeff Henderson of the Archdiocese of Dubuque.

The next meeting is June 2, 2011 at 5:00 p.m. in the Columbus Conference Room.

(Submitted by Jeff Frost, Recording Secretary for Mark Gallagher)