

**Cedar Valley Catholic Schools  
Board of Education Meeting Minutes  
April 7, 2011**

**In Attendance:**

<u>Parish</u>	<u>Pastor</u>	<u>Lay Representative</u>
Blessed Sacrament		Russ Heiple Mary Nichols
Queen of Peace	Father Comparon	J. J. Meier
Sacred Heart	Father Jaeger	Mark Russell Kim Reiter
St. Edward	Father Kopacek	Mark Gallagher
St. Patrick	Father Hemann	Katie Anderson

Absent: Father Juhl, Diane Kremer, Tim Kneeland, and Craig White

**CVCS Office**

Jeff Frost	Director of Education
Michele Rutledge	Controller

**Administrators**

Nancy Stirm	Blessed Sacrament
Tom Ulses	Columbus
Pam Schowalter	St. Edward

**Call to Order:** Russ Heiple called the meeting to order at 5:05, when a quorum was present. Father Kopacek led the opening prayer.

**Approval of Minutes:** Father Jaeger made the motion to accept the March minutes with the following correction: There is to be one Head Cook in each cafeteria, not four. Mark Russell gave the second. The motion was carried.

**Correspondence: None**

**Address to the Board:**

**Middle School Athletic Consolidation Update - Aundra Meeks**

Aundra Meeks presented the plan for unifying all CVCS student athletics in 2011-2012. Practices will be no earlier than 5:00 o'clock. If there is need for two teams (Team A and B) or even three, because of the numbers, practice will begin no earlier than 4:30. On Wednesdays, the practices will be over by 6:00. The sites will be: Blessed Sacrament - Grade 8 (because of the biggest court); Sacred Heart - Grade 7; and St. Edward - Grades 3-6 and the Multi Purpose Room at Columbus. There will be one game site with concession stand at Blessed Sacrament. The High School Coaches will work with the elementary coaches and establish the skill levels. All coaches will be certified. Guidelines and expectations will be established for the Middle School Booster Club. A Town Hall Meeting with parents has already been held explaining how the next year athletics program will operate. A letter will be sent to parents in the near future. Travel distance for events will

be no longer than an hour. Competitions will be in the WAMAC conference, with the Don Bosco system and with Hoover.

### **ITBS/ITED results - Jeff Frost**

Jeff Frost shared the goals of Annual Progress Report (APR) 2010-2011. Goals had been set last spring for Science, Reading Comprehension, and Math in grades three to eleven.

**Goal 1** In science, the tenth grade students increased their score from 79.7% as ninth graders in the 2009-2011 school year to 80.6 in 2010-2011. The goal was met.

**Goal 2** In reading comprehension, the fourth grade students increased the score from 65.1% as third graders in 2010-2011 to 75.3% in 2010-2011. This goal was met.

**Goal 3** In Math, the seventh graders scoring at 74.3% did not increase their score of 76.0% as sixth graders the previous year. This goal was not met.

Of the 24 categories charted, gains were shown in 20 areas. Of these, some increases were even double digit gains.

Across all grades, every grade scored higher than their grade level when studying the National Grade Equivalency (NGE). Charts were shared with the Board Members showing the tracking of students through the years 2007-2011. Mr. Frost credited former CVCS Director Cathy Walz, the administrators, teachers and the recently adopted reading instruction strategies for these successes. Andrew Wind of the Waterloo Courier will be preparing an article for print in the near future. KWWL has asked Jeff Frost about the possibility of being a presenter once or twice on the Morning Show to tell about all the good things happening in the system.

### **Action Items:**

#### **Finance Committee approvals - Michele Rutledge**

The Finance group did not meet since the Board meeting just two weeks ago. Their next meeting is May 21<sup>st</sup>. The February revenue and expenses were shared. \$52,000 more tuition has been collected compared to this time last year, and presently we are within \$5,000 of the budgeted tuition. Mary Nichols made the motion to approve the February financial report. Katie Anderson gave the second. The motion to approve the report passed.

#### **Resignations - John Holmes, Head Boys Basketball Coach - Columbus**

Father Jaeger made the motion to accept the resignation of John Holmes, as Head Basketball Coach. Father Kopacek gave the second. The motion passed.

#### **Approval of the hiring of the CVCS Food Service Director**

Nancy Stirm, Tanya Cutsforth and Jeff Frost served as the Search Committee for the position of CVCS Food Service Director. Out of their study came the recommendation for the Board to consider Mary Jones for that position. J.J. Meier made the motion to accept the recommendation of the committee. Mark Gallagher gave the second. The motion was passed.

#### **Approval of Athletic Sharing Agreement with Don Bosco - Tom Ulses**

Tom Ulses brought the following Athletic Sharing Agreements with Don Bosco for Board approval: Boys' Cross Country, Bowling and Soccer; and Girls' Bowling and Cross Country.

Father Jaeger made the motion to approve these athletic sharing. Mark Russell gave the second. The motion was carried.

#### **April Report to Parishes and Administrative Team Education Report - Jeff Frost**

Both were included in the Board information and needed no additional clarification.

#### **Information**

1. Pam Schowalter share information about the recent fund raiser St. Edward Student Council organized for the University Of Iowa Hospital. A Staff Associate's daughter is receiving treatment there. A dance-a-thon with hula hoops, the limbo, beach balls, and numerous other activities were conducted.
2. Jeff Frost reported that the next Archdiocesan paper, The Witness, will feature the CVCS 1:1 Technology Plan on the front page.
3. Dylan Tracy (gr. 7) and Nathan Vannoni (gr. 8) of Blessed Sacrament spoke at weekend Masses asking people to donate money for the Honor Flight to Washington, DC for the WWII vets. They raised almost \$5,000. All Blessed Sacrament 7/8 graders do a service project each semester. These two young men decided to do this for their project.
4. Britney Jungck from Hawkeye Community College complimented the CVCS 6-8 graders who attended the recent "Gears and Gadgets" event at Hawkeye. She mentioned that students were so well-mannered and asked the right questions.
5. A reminder was given about the annual Ultimate Auction.
6. The Buildings and Grounds Committee continues to fine tune items pertaining to the New Middle Structure and costs. The General Contractor should be named soon. Board Members will be notified via electronic mail.

#### **Registration Update - Jeff Frost**

Jeff Frost explained that 94.55% of the 2011-2012 registrations have been completed. Last year, we reached 98.4% by June 30. The predicted enrollment for the next year kindergarten class is already at 81. Russ Heiple shared that the Executive Committee has been brainstorming the possibility of moving students from one school to another rather than hiring another teacher. Much discussion followed regarding the caps placed on classrooms per grade level. In two instances, board members envisioned scenarios where parents could be offered an incentive to have their child/children attend another elementary building rather than hiring another teacher. More study will be given this subject.

#### **Sacred Heart Principal Position update - Jeff Frost**

Mr. Frost reported that application selection was reduced to three candidates for the position of Principal at Sacred Heart. One candidate has been interviewed. The other two did not meet all the qualifications after further study. Another review of all applicants and interviews should be completed by the May meeting of the Board.

#### **In-service: Archdiocesan Leader Gram**

Individual study of the Archdiocesan Leader Gram was urged.

**Old Business:**

**2010-2011 CVCS Enrollment Figures - Jeff Frost**

An updated chart of the Cedar Valley Catholic Schools enrollment was passed. Enrollment is now 1108, which is sixteen more than the 1092 count in September.

**Adjourn:**

Father Jaeger made the motion to adjourn. J. J. Meiers seconded it. The motion was carried. The meeting adjourned at 6:13.

The next meeting is May 5, 2011 at 5:00 in the Columbus Conference Room. Prayer will be led by Father Jaeger.

(Submitted by Mark Gallagher, Secretary, and Gladys Oppold, Recording Secretary)