

**Cedar Valley Catholic Schools
Board of Education Meeting Minutes
August 4, 2011**

In Attendance:

Parish:	Pastor:	Lay Representative:
Blessed Sacrament	Father McDermott	Mary Nichols
		Margaret Klein
Queen of Peace		Matt Cowell
Sacred Heart	Father Jaeger	Mark Russell
St. Edward	Father Kopacek	Mark Gallagher
		James O'Connor
St. Patrick		

Absent: Father Comparon, Father Hemann, Katie Anderson, Kim Reiter

CVCS Office:

Jeff Frost	Director of Education
Deb Thurman	Business Manager

Development Office:

Mike Knipp	Advancement Director
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Administrators:

Julie Niemeyer	Sacred Heart
Tom Ulses	Columbus Catholic
Pam Schowalter	St. Edward
Amy Sandvold	Blessed Maria
Nancy Stirm	Blessed Sacrament
Hazel Martin	DRE/DFF

Call to Order: The meeting was called to order by Mark Gallagher at 5:07 p.m. He also led the opening prayer.

Approval of Minutes: Father Jaeger clarified that he only asked (didn't nominate) if Mark would accept the position of President and Mark was then elected by acclamation and led the meeting from that point. Also, Margaret Klein was inadvertently listed as Margaret Nichols under "Board Secretary". Father Jaeger moved to accept the corrected July minutes, Margaret Klein seconded and the motion carried.

Correspondence: We received a "Thank You" card from the Menning family. We will

send "Thank You" cards to Pathways and Terry Goerd. We will send a "Get Well" card to Kay Konrardy.

Address to the Board: Mike Knipp and Mark Gallagher

Mike spoke to us about "Finish the Race", the final phase of the Capital Campaign. He said the goal for this phase is \$1.7 million. Presently we have 1100 donors out of a pool of about 10,000. This phase is scheduled for a September kickoff.

Mike also reported on a trip to Boston that he and Darlene Hatton took to attend the National Advancement Conference. About 100 Catholic schools were represented and many new ideas were shared.

Mike said we should encourage people to stop out and see the progress as the new building goes up.

Mark Gallagher reported that the Board of Education will be working on this year's board goals. All ideas should be e-mailed to Mark before the next Executive Board meeting.

Action Items: Deb Thurman, Amy Sandvold, Jeff Frost and Pam Schowalter

Deb told us that all numbers are not in for the 2010/2011 school year but we should have them at the next meeting. She also said that 115 more students have applied for aid.

Amy Sandvold passed out copies of the logo for the new middle school. Jim O'Connor volunteered to help clean up the plethora of logos that exist for Cedar Valley Catholic Schools. Father Jaeger moved to approve the logo and Mary Nichols seconded. Motion carried.

Jeff Frost asked for approval of contracts for the coming year. Mary Nichols moved to approve and Father Kopacek seconded. Motion carried.

Jeff asked for approval of the SIAC advisory committee list. Father Jaeger moved to accept and Mark Gallagher seconded. Motion carried.

Pam Schowalter asked the board to approve the hiring of Elizabeth Shepherd as a 4th grade teacher at St. Edward for the coming year. Father Kopacek moved to approve and Father Jaeger seconded. Motion carried.

*** Mark Gallagher excused himself and Mary Nichols stepped in to chair the rest of the meeting.**

Information: Jeff Frost, Tom Ulses and Amy Sandvold

Jeff reported that we are at 104.19% of projected registrations.

Tom reported that Columbus is in the cleanup stage of its improvements.

Amy reported that the new middle school is on schedule and that construction vehicles will be moved when school starts. She also gave us the web address of our You tube channel.

Jeff told us that financing the middle school and other improvements will be handled in three phases.

Phase I: the \$3.3 million that has come in so far.

Phase II: financing through Farmers State Bank of \$4.5 million at 3.5% interest.

Phase III: “Finish the Race”, the final part of the capital campaign with its own goal of \$1.7 million.

Jeff passed out copies of his performance evaluation from last year.

Jeff told us that CVCS is working with Covenant Medical Center to offer Health and Wellness programs to our employees.

New Business: Jeff Frost

Jeff informed us that the Department of Education will do a site visit in October, from the 24th through the 28th.

Old Business: Jeff Frost

We had been sent copies of the 4000 series of the Archdiocesan Policy Manual and had been asked to review them. Jim O’Connor asked if high school biology teachers had to actually be certified to teach biology. Jeff said “yes”.

Jeff handed out the 1:1 rollout information sheet.

Jeff spoke about how Jeff Henderson encourages us take the prayers we offer at our meetings seriously. He hopes they are more heartfelt than routine.

Adjournment: Father Jaeger moved to adjourn. Mark Russell seconded. Motion carried.

Mary Nichols adjourned the meeting at 6:20 p.m.