

**Cedar Valley Catholic Schools
Board of Education Meeting Minutes
February 4, 2010**

In Attendance:

<u>Parish</u>	<u>Pastor</u>	<u>Lay Representative</u>
Blessed Sacrament	Father Juhl	Russ Heiple Mary Nichols
Queen of Peace	Father Comparon	J. J. Meier Craig White
Sacred Heart	Father Jaeger	Jana Schmitt Mark Russell
St. Edward	Father Kopacek	Mark Gallagher Tom Kneeland
St. Patrick	Father Ev Hemann	Katie Anderson Suzy Luecke

Absent:

CVCS Office

Cathy Walz	Director of Education
Michele Rutledge	Controller

Administrators

Nancy Stirm	Blessed Sacrament
Amy Sandvold	Sacred Heart
Tom Ulses	Columbus
Pam Schowalter	St. Edward
Hazel Martin	DRE Representative

Call to Order: Russ Heiple called the meeting to order at 5:03. Suzy Luecke the opening prayer.

Approval of Minutes: Corrections were made for the loss of Joe O'Brien's mother not father and All School Mass was on a Wednesday not Friday February 3rd. Father Juhl made the motion to accept the minutes of the January meeting with the noted corrections. J. J. Meier gave the second. The motion was carried.

Correspondence:

Trisha Mayer at St. Ed's, new baby, Laci Ernst at Sacred Heart, new baby, Patrick Flanagan of Columbus, death of his mother, Julie Thomas of Columbus for the grade school tour and a division 1 at State for Sound Coalition.

Information:

Carol Luce and students from each school presented information on their Service Learning projects. Handouts were provided to the board and invitations to attend several events were also presented. At Columbus Clothing 1 and 2 are making items for County View Care Center and the Women's Shelter, the AP European History class will present information at the Grout Museum April 26th following their trip to thank the vets and highlight their trip. The Columbus computer class is working with local foster kids making graduation open house

announcements. St. Ed's selected homelessness in the Cedar Valley and racism and bullying, Sacred Heart chose underage drinking, Blessed Sacrament chose animal abuse

In-service: Review Archdiocesan Faith Formation and BdGram

Cathy Walz asked the board members to carefully read the recent Faith Formation & Education BdGram, and reviewed with the board the insurance benefit options for staff.

Address to the Board: None

Action Items:

St. Edward 8th grade out of state trip request- Mrs. Pam Schowalter and students

Mrs. Schowalter presented the request to the board, Tim made the motion to accept, JJ made the second, the motion carried.

Finance Committee Approvals - Michele Rutledge

Michele Rutledge reported that the administrators are reviewing the budget line by line at this time. Jana made a motion was made to purchase 20 Mac Book laptop computers for Columbus staff to prepare for the one to one computer program; Tim made the second, the motion carried.

December Financials - Michele Rutledge

Capital campaign money has been moved out of the budget for accounting purposes. Tim made the motion to accept the December financials; Mary made the second, the motion carried.

Board Resolution- Michele Rutledge

The pledge of \$500,000 from a CVCS Trust account to be pledged to the capital campaign for use only at Columbus High School requires a Board Resolution to complete. JJ made the motion, and Father Kopacek made the second, the motion was carried.

2010-2011 School Calendar - Cathy Walz

A calendar was presented to the board with the background information about the decisions made. The availability of bussing for students was a consideration as well as length and dates for breaks. School will start the same as the Waterloo system; student will have bussing available at that time. Christmas break will be different than Waterloo schools, CVCS will begin break with 1/2 a half day on December 22nd and bussing will not be available that week as Waterloo will take 2 weeks for break. In the event of several snow days prior to January 17th, this day will be used as a snow make up date. Columbus set May 22nd 2011 for graduation. Suzy made the motion to accept and JJ made the second, the motion was carried.

Staff Reductions- Cathy Walz

Cathy Walz reviewed the process for contracts and staff reductions and requested that if due to enrollment needs, the CVCS may reduce staff in accordance with ABE policy 4119.4b. Father Kopacek made the motion, and Mary made the second, the motion carried.

Archdiocesan Educational Development Program Assumptions- Cathy Walz

Information about grants is provided via parent newsletters and press releases. Reports are completed and confidentiality is upheld. To receive these funds we agree to the

assumption and appreciate the funds. Father Juhl made the motion to accept these assumptions and Father Hemann made the second, the motion carried.

Steier Group Contract - Cathy Walz

Interviews were conducted recently, the group was very impressed with the Steier Group, references have been checked, they are successful with reaching and exceeding goals, they have their own public relations group along with marketing and layout abilities. They would be ready to start on site March 8th. Pending legal review of the contract, Tim made the motion to contract the Steier Group; Father Kopacek made the second, the motion carried

Old Business:

09/10 CVCS Enrollment Figures - Cathy Walz

Cathy Walz shared the to-date printout of the 09/10 enrollments. One new student at Blessed Sacrament and one new student at Columbus. On-line registration information has gone out, with approximately 20% completed.

New Business:

Constitution Subcommittee- Cathy Walz

Volunteers were sought for the committee; Jana made the motion that the executive committee will work on this as material is received from the Archdiocese, Suzy made the second, the motion carried.

Tim reminded everyone of the Ultimate Action and student's involvement in the event this year. Volunteers are needed, please contact Joleen Kneeland.

At 7:05 Father Juhl made the motion to go into executive session, JJ made the second. At 7:08 Father Juhl made the motion to come out of executive session, and Father Hemann made the second.

Adjourn:

At 7:10 JJ made the motion to adjourn, Father Juhl made the second,

The next meeting is March 25th 2009 at Columbus.
(Submitted by Suzy Luecke, Secretary)