

**Cedar Valley Catholic Schools  
Board of Education Meeting Minutes  
October 1, 2009**

**In Attendance:**

<u>Parish</u>	<u>Pastor</u>	<u>Lay Representative</u>
Blessed Sacrament	Father Juhl	Russ Heiple Mary Nichols
Queen of Peace		J.J Meier Craig White
Sacred Heart		Mark Russell Jana Schmitt
St. Edward	Father Kopacek	Tim Kneeland Mark Gallagher
St. Patrick	Father Hemann	Katie Anderson Suzy Luecke

Absent: Father Hemann, Father Jaeger, Father Jose

**CVCS Office**

Cathy Walz	Director of Education
Tom Drish	Controller

**Administrators**

Tom Ulses	Columbus
Nancy Stirm	Blessed Sacrament
Pam Schowalter	St. Edward
Amy Sandvold	Sacred Heart
Hazel Martin	DRE Representative

**Call to Order:**

Russ Heiple called the meeting to order at 5:03. Father Kopacek led the opening prayer.

**Approval of Minutes:**

JJ Meier made the motion to accept the September minutes as read. Mary Nichols seconded the motion. The minutes were approved.

**Correspondence:**

Father Lou- recovering from surgery  
Gary Schneiders- passing of his brother  
Congratulations to Katie Conway and Isabel Hart on CHS Homecoming Queens

**Information:**

Welcome Katie Anderson as new rep for St. Patrick

**Address to the Board: None**

**In-service:** Cathy Walz reviewed the most recent Board Gram and the importance of this as a communication tool.

**Action Items:**

United Way Grant Application for tuition assistance- Tim Kneeland made the motion to approve applying for the grant and Mark Gallagher seconded the motion. The motion carried.

Updated Finance Committee approval- Father Juhl made the motion to accept the latest finance numbers and Mary Nichols made the second. The motion was carried

**Old Business:**

**09/10 CVCS Enrollment Figures - Mrs. Cathy Walz**

Cathy Walz presented the most recent enrolment figures. As a system we are at 98.8%, with Columbus exceeding previous enrolment.

**Development Update - Mr. Mike Knipp**

We continue to receive pledges, in the past 2 weeks over \$90,000 has been pledged for the capital campaign. As we reach benchmarks, we move closer to the next phase of "going public". The Annual appeal will be going out soon to 8800 donors. The development team will be increasing the number of socials, and reaching out to alumni in Des Moines and Minneapolis.

**New Business:**

**Resignation of CVCS Controller, Mr. Tom Drish - Russ Heiple**

The board expressed their appreciation for all of the positive contributions that Tom has made to the CVCS and wished him well. As plan is in place for training a replacement should they be hired prior to Tom's last day.

**CVCS H1N1 Preparation- Mrs. Cathy Walz**

The administrators have worked on a plan should a building be closed for 5 days or greater to continue working on optional educational material. We will be working with the Archdiocese and local health department officials. Letters will be sent to parents, staff and the cleaning staff to keep the lines of communication open.

**Executive Session-** At 5:58 JJ Meier made a motion to go into executive session and Father Kopacek made the second. The motion carried.

At 6:34 Father Juhl made the motion to come out of executive session and Mark Gallagher made the second. The motion carried.

**Adjournment:**

JJ Meier made a motion to adjourn at 6:35 pm. Father Kopacek made the second. The motion was carried.

The next meeting is November 5th at Columbus  
(Submitted by Suzy Luecke)