

**Cedar Valley Catholic Schools  
Board of Education Meeting Minutes  
May 6, 2010**

**In Attendance:**

<u>Parish</u>	<u>Pastor</u>	<u>Lay Representative</u>
Blessed Sacrament	Father Juhl	Russ Heiple Mary Nichols
Queen of Peace	Father Comparon	J. J. Meier Craig White
Sacred Heart	Father Jaeger	Mark Russell
St. Edward	Father Kopacek	Mark Gallagher
St. Patrick	Father Hemann	Suzy Luecke Katie Anderson

Absent: Tim Kneeland and Jana Schmitt

**CVCS Office**

Cathy Walz	Director of Education
Michele Rutledge	Controller

**Administrators**

Nancy Stirm	Blessed Sacrament
Amy Sandvold	Sacred Heart
Tom Ulses	Columbus
Pam Schowalter	St. Edward
Hazel Martin	DRE Representative

**Call to Order:** Russ Heiple called the meeting to order at 5:00. Mark Russell led the opening prayer.

**Approval of Minutes:** Father Jaeger made the motion to accept the April minutes with the correction that Father Hemann was in attendance at the April meeting. Suzy Luecke gave the second. The motion was carried.

**Correspondence:**

- Congratulations to Anna Maria Opperman and her husband, Guidance Counselor at Blessed Sacrament and Columbus High on the birth of their baby, Savannah Grace on April 26<sup>th</sup>.
- Condolences to Mary Pedersen and family, Campus Minister at Columbus, on the death of her mother, Lois Hansen.
- Congratulations to Gold Star Teacher Gary Schnieders.
- Congratulations to Matthew Tenney , Technology Coordinator at Sacred Heart and Jennifer Tenney, a Daycare Worker at Blessed Sacrament on their recent marriage.

**Information:** None

**Inservice: Review Archdiocesan Faith Formation and BdGram**

Cathy Walz asked the board members to carefully review the recent Faith Formation & Education BdGram and familiarize themselves with some of the recent changes. This is the

best resource of updates from the Archdiocesan Education Office. Father Kopacek asked if it was possible that just the new items be added each month so that we not have to print the entire thing each time. Cathy will look into this.

**Address to the Board: None**

**Action Items:**

**Finance Committee Approvals - Michele Rutledge**

Michele Rutledge asked for approved of the March financial report. At this  $\frac{3}{4}$  of the year point, revenue is ahead of schedule and expenses are holding well. Father Juhl made the motion to approve the March financial report. J. J. Meier gave the second. The motion was carried. The outstanding tuition as of 4/29/2010 is \$417,565.30. This includes \$150,000 from prior years. Michele continues to follow up on these accounts.

Michele also reported that Deb Angell gave her resignation notice. She is completing her degree and has a job in mind. Julie Dorenkamp, from Forest City, is already filling the position and brings with her a lot of applicable skills.

**Columbus Baseball Fence Approval - Michele Rutledge**

CHS Baseball field has a portable fence for baseball which is removed for the football season. This fence suffered some wind damage and can be fixed with a permanent fence which will meet the needs of both baseball and football for \$4585.32. These monies would come from the athletic contingency fund and magazines sales. Father Juhl made the motion that repair of the fence proceed. Father Hemann gave the second. The motion was carried.

**Staff Resignations - Cathy Walz**

-Joel O'Brien, Columbus Social Studies teacher

-Linda Abel from full-time Grade 1 teacher at St. Edward to part-time Grade 1 Teacher

-Mary Pedersen, Columbus Campus Minister

Father Jaeger made the motion that these resignations be accepted. Mary Nichols gave the second. The motion was accepted.

-Dana Williams, Grade 2 Teacher at St. Edward

Father Jaeger made the motion to accept the recommendation of administration for this resignation and that the penalty be waived in this particular case. Craig White gave the second. The motion was carried.

**Staff Approvals - Cathy Walz**

-Ann Cutshall to part time preschool and part time Grade 1 Teacher (Total 1.0 FTE)

-Deena Deeny to Grade 2 teacher at St. Edward.

-Angela Beck to Grade 4 teacher at St. Edward.

-Holli Hungerford to Preschool Teacher at Blessed Sacrament.

-Kimberly Levorsen to Grade 2 teacher at St. Edward.

-Jordan Sadecki for Middle School Band Instructor.

Father Kopacek made the motion to accept the recommendation of administration to approve these staff members for the 2010-11.

### **Support of Use of The Witness for the 2010-2011 School Year - Cathy Walz**

Cathy Walz asked the Board for approval for the use of the Witness in classroom teaching, pacing meetings, inservices, etc. Each certified staff member receives a copy each week through an Archdiocesan Grant. Father Hemann made the motion to approve the use of The Witness. Mark Russell gave the second. The motion was carried.

### **Old Business:**

#### **CVCS Board of Education Constitution Revision - Cathy Walz**

The revised composition of the Board was brought up by Cathy Walz for further discussion from the April meeting. That composition consists of five elected members, two pastor representatives, and two appointees, with no more than two lay representatives from each parish. (A change of 10 lay members to 7 and 5 pastors to 2). Several scenarios were discussed and other points came up that will need further thought and review: equity in representation, gender, and skills needed. Approval of the revision was tabled until the June meeting.

#### **2010-2011 CVCS Enrollment Figures - Cathy Walz**

The to-date chart of enrollment for the 2010-2011 school year was passed by Cathy Walz. Enrollment is now at 97% of last year for PK-12 and at 98% in the Preschools. There still remain some potential students. Katie Anderson inquired as to what types of contacts are made with St. Pat's families, particularly at Grade 6. She encouraged even more contacts. Discussion also arose about revisiting the involvement of St. Patrick School with the CVCS System. This will be an item for further discussion.

### **New Business:**

#### **CVCS Capital Campaign - Mike Knipp**

Mike Knipp presented the Capital Campaign Time Line from March through November, and explained various aspects of it. He continues to work daily with Tom Crowley of the Steier Group. Predominant perceptions for support are commitment to the next generation; learning environment built on discipline, morals, faith and knowledge; Catholic School outcomes; outreach to Hispanics and low-income families; Catholic Middle School philosophy; etc. A major meeting will be held May 13<sup>th</sup> in Putz Hall at Blessed Sacrament at 6:30, with general chairs, honorary chairs, clergy, staff, and Board Members. Three and one half million has been raised to date and now is the time to move into the major phase of the campaign. Mike will continue to keep the Board informed of developments.

### **Executive Session:**

Father Jaeger made the motion to go into Executive Session at 6:09. J. J. Meier made the second. The motion was carried.

At 6:50 Father Juhl made the motion to return to regular session. JJ Meier gave the second. The motion was accepted.

### **Adjourn:**

JJ Maier made the motion to adjourn. Katie Anderson seconded it. The motion was accepted and the meeting adjourned at 6:51.

The next meeting is June 3, 2010 at Columbus HS Media Center.  
(Submitted by Suzy Luecke, Secretary and Gladys Oppold, Recording Secretary.)