

**Cedar Valley Catholic Schools
Board of Education Meeting Minutes
November 5, 2009**

In Attendance:

<u>Parish</u>	<u>Pastor</u>	<u>Lay Representative</u>
Blessed Sacrament	Father Juhl	Russ Heiple Mary Nichols
Queen of Peace		J. J. Meier Craig White
Sacred Heart		Mark Russell Jana Schmitt
St. Edward	Father Kopacek	Mark Gallagher Tim Kneeland
St. Patrick	Father Hemann	Katie Anderson Suzy Luecke

Absent: Father Jaeger, Father Comparon

CVCS Office

Cathy Walz	Director of Education
Michele Rutledge	Controller

Administrators

Nancy Stirm	Blessed Sacrament
Tom Ulses	Columbus
Hazel Martin	DRE Representative

Call to Order:

Russ Heiple called the meeting to order at 5:00. Mary Nichols led the opening prayer.

Approval of Minutes:

The following errors were mentioned: 1. Father Jose and Father Jaeger were listed as in attendance and absent from the last meeting. Both were absent. 2. Craig White was listed as absent but was present. J. J. Meier made the motion to accept the minutes of the October meeting with the noted corrections. Father Kopacek gave the second. The motion was carried.

Correspondence:

Verbal commendation was made to Mary Nichols upon her appointment to the Archdiocesan Board of Education.
Prayers for Pam Schowalter, Principal at St. Edward, for speedy recuperation after surgery.

Information:

Michele Rutledge was introduced as the new CVCS Controller. She gave a brief summary of her history and qualifications.

Father Mel Hemann was introduced as the new Pastor at St. Pat's. He also reported on his background.

Introductions were made around the table for the benefit of the newcomers.

In-service:

No specific in-service was presented. Cathy Walz gave an update on the STO (Student Tuition Organization) as presented in the Board Gram. She reported that each of the principals made a contribution to that fund as a show of support. She also encouraged the Board members to consider making a contribution, too. Cathy further explained that sometimes individuals verbalize that unhappiness in not having their entire donation go to the CVCS, (50% to selected school and 50% to Archdiocese). Cathy explained that we benefit greatly just the same because of the higher need in our area.

Address to the Board: None

Action Items:

Finance Committee Approvals - Michele Rutledge

Since items over \$2,500 must come to the Board, Michele ask for approval for a wrestling mat \$6,950 paid for by the Booster Club and approved by the Finance Committee. The motion was made by Mary Nichols and seconded by Suzy Luecke. The motion was carried.

Items over \$5,000 require a proxy sent to the Archdiocese. That was given to Father Kopacek for his signature.

Jana Schmitt made a motion to replace the Stage Curtains at Columbus for \$4,200 paid by the Booster Club and approved by the Finance Committee. This was seconded by J. J. Meier. The motion was carried.

A question was presented about the deficit in the Athletic Department. Tom Ulses and Cathy Walz explained that before Tom Drish left, he met with Aundra and Tom Ulses and the deficit was clarified and information was sent to Board Members on October 16th. A two year payment for training was made in one year, the bus transportation, and the scoreboard were major items covering about half of the deficit and monies were paid in for these.

Michele further explained that she will be sharing the over 90 day outstanding receivables at each monthly Board meeting.

Tim Kneeland made the motion to accept the September Finance report. This was seconded by Craig White. The motion was carried.

Policy Review, 7000-9000 series - Cathy Walz

Each year a third of the Archdiocesan Policies are sent to the Board Members for their review. This year's policies pertain to the building, the relation between the Archdiocesan Board, the local board, and the parish boards. An opportunity was given for questions or

observations. Jana Schmitt made the motion to accept the policy review as experienced. Suzy Luecke gave the second. The policy review was accepted.

Old Business:

09/10 CVCS Enrollment Figures - Cathy Walz

Cathy Walz shared the to-date printout of the 09/10 enrollment. She mentioned that three families from Sacred Heart moved out of state with a loss to our system of nine students. One freshman was gained at Columbus.

New Business:

Iowa Core Curriculum: Cathy Walz

Cathy continued her monthly sharing of information about the Iowa Core Curriculum. The requirement is that an Implementation Plan be formulated for grades 9-12 by July 1, 2010. CVCS, however, is going to have an Implementation Plan completed for the entire K-12 system by that deadline. The present SIAC Committee will serve as the Iowa Core Curriculum Committee. It is comprised of teachers, administrators, students, parents, and community members. Presently there are 26 members. Parents have been sent much information about the Iowa Core Curriculum via flyers, newsletters, etc. Board members will be kept informed at future meetings.

Wednesday Evening Prayer and Liturgy - Cathy Walz

A review of the Wednesday night policy was given by Cathy. On Wednesday, the school campus will be used for religious education and religious events. The explanation was given to clarify the new group of CHS students and Theology faculty meeting for prayer services and/or liturgy. Core students can also be a part of this experience. More students are becoming involved with Youth Ministry that evening also.

Executive Session:

Father Juhl made the motion to go into Executive Session at 5:42. J. J. Meier made the second. The motion was carried.

At 6:18 Katie Anderson made the motion to return to regular session. Mark Russell gave the second. The motion was accepted.

Tim Kneeland made the motion to adjourn. J.J Meier seconded it. The motion was accepted and the meeting adjourned at 6:20.

The next meeting is December 3, 2009 at Columbus.

(Submitted by Suzy Luecke, Secretary and Gladys Oppold, Recording Secretary.)