

Cedar Valley Catholic Schools Registration Process

Each family will receive:

- CVCS Letter with Registration Process
- STO Letter & Timeline
- 2010-2011 Registration Form with Online access information

*Columbus students with siblings in any of the elementary locations will have their information sent home with the elementary sibling(s).

These steps need to be taken before each student is considered registered for 2010-2011 school year:

- Online registration form for each student.
 - Go to <https://www.myschoolsystems.com/cvce/registration/>
 - Enter First Name, Last Name, Access Code – This information can be found on the back of the 2010-2011 Registration form. Each student has an individual access code.
 - All information in YELLOW must be completed.
 - Once information is complete hit submit.
 - If you have another student to register, click on “register other child.”
 - Information from the first student will copy into the next child.
- Sign one 2010-2011 Registration form per family.
 - Verify that you have completed the tasks, picked up additional paperwork, or turned in additional paperwork.
 - Answer and sign the questions.
- Turn in Tuition Deposits for each student along with the 2010-2011 Registration form to the school office.

Once the three steps have been completed for each student, they will be registered for the 2010-2011 school year.