

**Cedar Valley Catholic Schools
Board of Education Meeting Minutes
September 2, 2010**

In Attendance:

<u>Parish</u>	<u>Pastor</u>	<u>Lay Representative</u>
Blessed Sacrament Queen of Peace	Father Juhl	Mary Nichols J. J. Meier Craig White
Sacred Heart	Father Jaeger	Kim Reiter Mark Russell
St. Edward	Father Kopacek	Mark Gallagher Tim Kneeland
St. Patrick	Father Hemann	Katie Anderson

Absent: Russ Heiple, Diane Kremer, and Father Comparon

CVCS Office

Jeff Frost	Director of Education
Michele Rutledge	Controller
Mike Knipp	Development

Administrators

Nancy Stirm	Blessed Sacrament
Amy Sandvold	Sacred Heart
Tom Ulses	Columbus
Hazel Martin	Director of Faith Formation

Call to Order: J. J. Meier call the meeting to order at 5:04, in the absence of President Russ Heiple. Katie Anderson led the opening prayer. Jeff Frost passed Staff Activity Passes.

Approval of Minutes: Father Jaeger made the motion to accept the August minutes with the following corrections: CVCV to CVCS, and Yusko to Yuska. Father Hemann gave the second. The motion was carried.

Correspondence:

-Condolences to Teri Berry and family on the loss of her husband, Jim Berry, past coach at Columbus.

-Condolences to Dave Will on the loss of his 99 year old mother.

-Condolences to Garry Damon, Maintenance at Sacred Heart on the loss of his father-in-law.

A note from Susie Schaefer was passed thanking for the educational grant allowing her to complete higher education.

Agenda Change for CVCS Capital Campaign - Mike Knipp

In the absence of Tom Crowley, Mike Knipp gave the report of the CVCS Capital Campaign. He spoke of the positive effects the two articles in the Courier had on the campaign. One got the front page headline and explained the Capital Campaign. The other addressed the

rise of the ACT composite score for Columbus. Also mentioned was that 100% of the graduating class are attending post secondary education. One student is abroad on an exchange program but he will be in a college program as soon as he returns. Mike said that 60 volunteers working on the campaign have brought the pledges to-date to just under \$30,000 from the \$4.2 million mark. A 5000 plus mailing is planned for the week after Labor Day. The Board was encouraged to make their pledge if they have not, so that all Board members show a united front. Nancy Stirm shared that she thought the witness talks given at the various weekend Masses was a great idea. Mike asked for continued prayers for the campaign.

Information:

2010-2011 Catechetical Plans - Jeff Frost

Each school's Catechetical plans were sent to Board Members for perusal: 049 Blessed Sacrament, 050 Sacred Heart, 051 St. Edward, and 08 Columbus. Once approved these will appear on each schools' website and all will appear on the CVCS website. The areas of focus are marked with an "x". Father Juhl made the motion that the Catechetical Plans of each of the schools be approved. Mary Nichols gave the second. The motion was carried.

2010-2011 Technology Plans - Jeff Frost

The Technology Plans will also appear on each school's website once approved, minus the financial information/page. Katie Anderson made the motion that the Technology Plans of each of the schools be approved.

Father Juhl gave the second. The motion was carried.

September Report to Parishes - Jeff Frost

Each month a report from the CVCS Office will be sent to the parish secretaries to be shared with the Pastoral Councils, Financial Committees, Faith Formation Committees, and anyone else who is interested.

September Administrative Team Education Report - Jeff Frost

Each month a report similar to the Parish Report will be sent to all Board Members and Pastors.

Other:

Father Juhl asked if the material sent in preparation for the Board Meeting could be sent in the old format. Jeff Frost said he would relay that to Tanya.

Jeff Frost shared that in the first communication the principals received from the Superintendent of Schools, Jeff Henderson, the first item was a congratulatory note to Amy Sandvold on the completion of her second book - The Passion Driven Classroom - A Framework for Teaching and Learning.

In-service: Archdiocese Faith Formation and Leaders' Gram

J. J. Meier asked that members refer to the Leaders' Gram, particularly the article on protecting God's children and the ten points for protecting the children.

Action Items:

Finance Committee Approvals - Michele Rutledge

Michele Rutledge reported that the Finance Committee is meeting the following week to review the final report of the 2009-2010 school year. The committee will also be reviewing the investment policy statement and the roles of service on the Finance Committee. A copy of the 2009-2010 financial report was given to Board Members. Father Jaeger made the motion to approve the financial report pending final changes by the committee. Mary Nichols gave the second. The motion was accepted.

Old Business:

2010-2011 CVCS Enrollment Figures - Jeff Frost

Jeff Frost shared the to-date enrollment. There was a loss of 4 at St. Edward and an increase of 2 at Columbus. Enrollment is strong and additional students are expected. The total enrollment of PK-12 was 1,095 which are 99.5% of last year. The K-12 enrollment of 931 is 97.1% of last year.

New Business:

2009-2010 Columbus High school ACT Results - Tom Ulses

Tom Ulses spoke of the article that appeared in the Courier about the results of the ACT tests taken at Columbus. 67 of the 81 students who took the test received an overall average of 23.2, an increase from the previous years. The ACT is a college readiness exam and the score of 20 is used as a measure of success. The average for the state of Iowa was 22.2 and Iowa ranks second in the nation. The following is a listing of the subdivisions of the exam taken at Columbus as compared to the rest of Iowa.

Columbus	English	24	Iowa	English	21.8
	Math	21.9		Math	21.8
	Reading	23.9		Reading	22.6
	Science	22.6		Science	22.3

2009-2010 Annual Progress Report Results - Jeff Frost

Jeff Frost shared the annual progress report of 2009-2010. In Gr. 8 Science students (2008-2009) were to increase proficiency from 83.1% but the goal was not met. In reading comprehension, the Gr. 3 students of 2008-2009 were to increase proficiency from 64.1% this goal was increased by 14% to 78.8%. In Math, the Gr. 5 students (2008-2009) were to increase from 76.5% but reached only 75.9%.

2010-2011 Annual Progress Report Goals - Jeff Frost

These goals were set for this school year.

1. During the 2010-2011 school year, the Cedar Valley Catholic Schools tenth grade students scoring at the proficient level will increase on the Science portion of the Iowa Test of Education Development (ITED) in comparison to the tenth grade students that took the test in 2009-2010.
2. During the 2010-2011 school year, the Cedar alley Catholic Schools will increase the percentage of 2009-2010 third grade students performing at the proficient achievement level as measured by the Iowa Tests of Basic Skills (ITBS) Reading Comprehension score as fourth grade student.

3. During the 2010-2011 school year, the Cedar Valley Catholic Schools will increase the percentage of 2009-2010 sixth grade students scoring at the proficient level on the Iowa Test of Basic Skills (ITBS) as measured by Math total scores as seventh grade students.

Critical reading strategies for science will be stressed. Computation and comprehension of problems prioritized for the math area. Focus will be placed on early literary intervention and immersion in non-fiction reading.

1:1 Technology Rollout and FAQ Plan - Amy Sandvold and Jeff Frost

Amy Sandvold shared the Rollout Plan for the potential year one of the 1:1 Computer Technology. The Administrators met and laid out the plan as well as a listing of Frequently Asked Questions (FAQ) as Board Members had asked of them at the August Meeting. Both were well received and the work was commended. Andrew Wind will be preparing an article for the Courier about this program, in the near future. CVCS is the only parochial system in the Archdiocese and in the state putting such a program into place.

Sacred Heart Bus - Jeff Frost

The 1991 Sacred Heart bus passed inspection with a lot of money put into it to meet the requirements asked by the inspection. It can no longer be used for out-of-town trips and some drivers are refusing to drive it.

Aundra Meeks, Tom Ulses, and Jeff Frost met with School Bus Sales and were given these offers as a possible solution.

1. used 2008 - 65 passenger - \$56,000
2. on the lot 2010 - 65 passenger - \$72,000
3. on the lot 2010 - 70 passenger - \$83,000
4. on the lot 2010 - 84 passenger - \$90,000

Option 4 offers the greatest capacity, has underneath storage, and a tank that hold 100 gallons fuel rather than 60. The three recommend Option 4 and have spoken to Rick Runde at the Archdiocese Office about a loan. This information will be given to the Finance Committee for their September meeting. After the cost and benefits analysis of option 4 versus an each time rental of \$375, plus other considerations, the Finance Committee's final recommendation will be forwarded to Board Members for an email vote, so the process can move along.

Board of Education In-service - J. J. Meier

J. J. Meier mentioned that Jeff Henderson, Superintendent of the Archdiocese will be the presenter for the Board in-service at the October meeting.

Operational Agreement - J. J. Meier

J. J. Meier mentioned that the Operation Agreement of the Consolidation of the Schools which was put into place in 2004 is now out-dated with the membership changes and in several other areas. She asked that a representative from each parish, a representative from finance and staff, comprise a committee to review the agreement and rewrite the pertinent areas.

Executive Session:

Father Jaeger made the motion to go into Executive Session at 6:42. Mary Nichols made the second. The motion was carried.

At 6:59, Mark Russell made the motion to return to regular session. Father Juhl gave the second. The motion was accepted.

Father Hemann made the motion to adjourn. Tim Kneeland seconded it. The motion was accepted and the meeting adjourned at 7:00.

Adjourn:

The next meeting is October 7, 2010 in the Columbus Conference Room.
(Submitted by Mark Gallagher, Secretary, and Gladys Oppold, Recording Secretary)